

Minutes (names redacted)

Date: 6th September 2018	CC:
<p>Attendees:</p> <ul style="list-style-type: none"> ● 1 Representatives from Veolia ● 2 Representatives from Kirkby Action Group (KAG) ● 1 Representative from Waste Management at Nottinghamshire County Council (NCC) ● 1 Representative from the Planning Department at Nottinghamshire County Council ● 1 Representative from the Environment Agency (EA) ● Veolia - Notetaker 	<p>Apologies:</p> <ul style="list-style-type: none"> ● 1 KAG representative ● 1 Councillor ● 1 EA representative ● 1 Veolia representative
Name of meeting: Welshcroft Close Community Liaison Group (CLG)	

1. Welcome and Introductions

- a. Round the table introductions

- b. Minor amend requested to the Minutes, with these in place they are accepted as accurate representation

- c. Action points from last meeting:
 - i. **ACTION - NCC Waste** to follow up with ADC for further information regarding vermin at residents properties. - Progressed with ADC, awaiting response
 - ii. **ACTION EA** - Information requested regarding other similar sites taking glass and their distance from housing. - Similar sites in Leicestershire on sites near residential housing and businesses, some 5 some 7 day operations, similar permit types, timings are governed by planning consent not the permit. There have been no complaints from these similar sites.
 - iii. **ACTION VEOLIA** - Request to facilitate a visit to a site which takes glass, to hear glass being tipped from a similar distance to properties in Kirkby - Visit arranged to Worksop, no responses from residents to attend this, a different date was requested by KAG - ideally a Monday - date and time will be circulated

- d. Request for further information to be included within the minutes. Questions asked by residents to detail the specific questions asked and the responses rather than this information just being included within the discussion / operational report text. It was offered that the specific questions be sent over so they can be transcribed and the answers included within the minutes going forward.



2. Welshcroft Close Operational Report (Veolia)

- a. Waste inputs since the 26th April have been received from:- Ashfield District Council, Mansfield District Council, Nottinghamshire Recycling Centres and Commercial inputs totalling 39,979.12 tonnes. All the tonnage was transferred for treatment.
- b. The carbon filter has been operating normally. The system was refreshed with new carbon on the 23rd July 2018 ahead of the suggested timeframe.
- c. **Complaints and Observations**
Reported to Veolia between 26th April - 3rd September - 38
All related to odour, one in June mentioned odour and dust. All responded to.
Veolia's site odour inspections have not indicated that the facility is the source of the odour.
- d. Environment Agency Communications for the period 26th April to 3rd September 2018
4 Complaints logged with the EA and 1 onsite inspection with no issues raised.
- e. Waste Planning Authority Communications for the period 26th April to 3rd September 2018
1 observation regarding transfer station doors and 1 inspection - No issues raised on site; one observation that odour was detected where an articulated vehicle was parked on Wolsey Drive.
- f. Application to Waste Planning Authority for external glass bays.
Veolia is planning to accept glass for recycling from District and Borough source separated kerbside collections, recycling centre collections and potentially small quantities from local businesses in the area for onward transfer to glass processing facilities.

Veolia's application to vary the planning consent to accept glass in external bays has been referred to Nottinghamshire County Council's Planning and Licencing Committee for consideration.

The Environment Agency has given permission to vary the conditions of our operating permit to include external glass bays following a consultation exercise.

- g. Discussion was had about the logging of observations and complaints. Veolia to ensure that if an observation is logged with details of 2 separate occasions that each are logged separately and each receive a response aside from the resident who has requested no further acknowledgements. Planning have requested from a monthly report of how many observations are recorded via the website from Veolia.
- h. Discussion was had about the standardisation of observation responses. The responses have been modified recently to increase the information given and include individual information from observations. Retrospective observation responses will use the data held from the daily site checks.
- i. **ACTION VEOLIA:** A request was made to explore the ability for a copy of the observation response form submitted to be sent as an email to the person completing the observation report for a digital paper trail.



3. Regulatory Agency Reports

Unannounced visits by the EA and NCC have both witnessed that the site management is being operated as it should be. There is no suspicion that there is any lack of compliance in relation to the management of this site. Nothing to report from a regulatory perspective that gives concern.

a. Environment Agency

Site audit found that the site is operated to a high standard, clean, ordered, and odour abatement being maintained to top order. The carbon being refreshed fully at significant cost, is a key element to odour abatement.

Complaints received tallies with Veolia record as detailed above

b. Nottinghamshire County Council, Planning Group, Monitoring and Enforcement

On the unplanned onsite inspection the only odour detected was from a lorry loaded with the bales of material which has been addressed, and drivers are encouraged to not park at the side of the site.

The complaint received was with regard to the use of the shutter doors, on unannounced visits the shutter doors have been witnessed working correctly. The timing of the complaint may tally with a large amount of vehicles arriving at the same time so the doors would be open more than usual. A request made to the District Councils to space the vehicle times out to avoid any similar situation.

5. Enquiries from local interested parties

Specific questions asked:

- a. *How many complaints have Veolia had since May this year?* Comment from KAG that this had been responded to by NCC Planning ahead of the meeting. Further information within the Operational report above.
- b. *How many residents have opposed the new glass facility?* Comment from KAG that this had been responded to by NCC Planning ahead of the meeting. It is noted that the Planning application is for glass storage bays, rather than a glass 'facility'. Objections sent to NCC for the glass bay application - 10 letters of objection. And objections from Cllr Knight and Cllr Butler. *Further question asked as to whether an additional noise assessment been undertaken?* It has, and is with the NCC planning which will go with the proposal to the Committee for consideration.

2 letters of objection to the planning application for the regulation of the odour abatement measures and an objection from Cllr Knight.

- c. *Is there a meeting planned at Notts County Council regarding the glass application? Can we speak at that meeting?* Both planning applications will be referred to the Planning and Licencing Committee in the 23rd October Committee meeting There is a public gallery for those who wish to attend, there is also an option for interested parties to speak for 3 minutes, This can be up to 3 people for and 3 against. The local member can also speak about any application.

- d. *We would like it recording that we oppose the glass facility.*
- e. *Residents are still concerned about flies and odour. We are given the same generic response everytime we complain.* This was followed up by KAG that the odour has reduced, flies are now the issue as this has increased, this can't be connected directly to the facility but hasn't happened before. NCC and EA responded that they have had a large number of fly reports across Nottinghamshire and Leicestershire this summer. A fly expert appointed by the EA has given advice that flies will stay where the main source of food is - so if there is a food source in the general waste within the Waste Transfer Station they would stay with it, they wouldn't relocate to neighbouring properties as they will stay where their food source is. There can be a number of sources where flies can come from and the weather affects their behaviour.

Responses to observations and complaints have been covered in the operational report (2.h)

- f. *Given the site is still has problems, how can they expand?* Odour has been addressed through the carbon filter. The doors being open does have an impact and cause issues and odour may then be noticed. Onsite checks and regular maintenance show no problems with the doors, they are fast actioning with an induction loop so when someone drives in the doors open and then when the vehicles leave they close. Management are rigorous about the management and operation of the site and the site staff have it impressed upon them that they need to ensure the doors are closed quickly. The site staff are very aware of the site rules as are the collection vehicles. Any issues with drivers who do not adhere to the rules have been addressed swiftly with the respective Councils and any drivers who do not adhere to them will be dealt with and not allowed on site until they have signed and agree to the site rules.

Request asked for a monitoring mechanism to be explored for the opening of the doors to track how long and when they are open - either CCTV or data monitoring. **ACTION VEOLIA**

Saturdays and Sundays were mentioned as being problem days - the plant isn't operational and the doors aren't open, so the potential for fugitive odours should be minimal. Nothing is stored outside that is malodorous. If there is a smell at the weekends the EA will investigate this further

5. Discussion

Unannounced visits by the EA and NCC have both witnessed that the site management is being operated as it should be. There is no suspicion that there is any abuse of the management of this site.

Veolia undertake preventative maintenance as standard since the facility opening, this is to ensure the site is operating efficiently throughout. If there was to be a failure of the doors then the door would be locked down. Also if there is a door failure Veolia notify the planning authority and advise the rectification and actions taken. This is part of the planning consent.

Another date for a visit for CLG members to Worksop would be appreciated. This would be to witness a glass delivery, as from discussions with the local Cllr there is a misinterpretation about what the glass service is.

Question asked as to whether the application for the glass site is just at Welshcroft Close, or at another site? The application is just for glass at Welshcroft Close. Veolia have a permit to accept up



to 75000 tonnes of waste per year. 50,917 tonnes was received at the facility during the last contract year (April 2017 to March 2018), the tonnage of glass is a small amount it is expected up to a maximum of 4000 tonnes and would be within the 75000 tonnes per year. Veolia have the permit to operate this service, planning consent is also required to operate glass bays which is what is being sought.

Question asked as to whether glass bays would go in straight away? - Yes, construction would begin as soon a contractor could be engaged.

Thanks was given to a KAG member who may no longer be able to attend the meetings but wishes to stay on the distribution list.

6. Date of next meeting

Dates TBC - It was requested that the next meeting be around the start of November, afternoons, 3pm ideally for the meeting time.

Potential dates to be circulated to arrange a time for all / the majority of respondents be able to attend.

Meeting Action Points

- *ACTION VEOLIA: A request was made to explore the ability for a copy of the observation response form submitted to be sent as an email to the person completing the observation report for a digital paper trail.*
- *ACTION VEOLIA: A request was asked for a monitoring mechanism to be explored for the opening of the doors to track how long and when they are open - either CCTV or data monitoring.*

